

**University Preparation School at CSU Channel Islands**  
**1099 Bedford Drive Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation Charter School at CSU Channel Islands**

June 26, 2020

1:30-4:00

Virtual Via Zoom

<b>AGENDA</b>
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This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

<https://zoom.us/j/97734218878?pwd=Z3U0cXlKZjVpNkRBZkpHSUuzYVNWZz09>

You may also call in using the Zoom phone number: 669-900-683,

Meeting ID: 977 3421 8878

Password: 770423

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to [cevans@pleasantvalleysd.org](mailto:cevans@pleasantvalleysd.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**A. Call to Order (1:30-1:40)**

**B. Adoption of the Agenda**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**C. Pledge of Allegiance**

**D. Roll Call Present Absent**

**Board Members**

Jeanne Adams	_____	_____
Carolyn Bernal	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Roberto Martinez	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____

**Administration**

Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

**E. Public Comments - This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

**F. Directors' Reports**

**G. Board Reports, Correspondence, and Communications**

## **H. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

## **I. Discussion/Information**

- 1. Topic/Agenda Item: 2020-2021 Budget for UPCS (1:40-1:55)**  
Personnel Involved: Lisa Boulos/Charmon Evans
- 2. Topic/Agenda Item: Operations Written Report (in lieu of LCAP) (1:55-2:15)**  
Personnel Involved: Charmon Evans

## **J. Public Hearings (2:15-2:21)**

- 1. Public Hearing: Adoption of the UPCS 2020-2021 Budget. The Board will conduct a public hearing to allow members of the public the opportunity to comment on the adoption of the 2020-2021 budget.**
- 2. Public Hearing: Operations Written Report (in lieu of LCAP) UPCS. The Board will conduct a public hearing to allow members of the public the opportunity to comment on the Operations Written Report.**

## **II. Regular Session**

### **A. Consent Agenda (2:21-2:25)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the May 29, 2020 Regular Board Meeting**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**B. Items for Action, Discussion and or Information**

- 1. Topic/Agenda Item: Review and Approval of the Operations Written Report (in lieu of LCAP) (2:25-2:27)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director’s Recommendation:** The Executive Director recommends approval of the Operations Written Report (in lieu of LCAP)

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

2. **Topic/Agenda Item: Review and Approval of the 2020-2021 Budget for UPCS (2:27-2:29)**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director’s Recommendation:** The Executive Director recommends approval of the 2020-2021 Budget for UPCS

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. **Topic/Agenda Item: Review and approval of the May Financials for UPCS, check register, credit card statement (2:29-2:35)**

**Personnel Involved:** Lisa Boulos

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director’s Recommendation:** The Executive Director recommends approval of the May Financials for UPCS

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

4. **Topic/Agenda Item: Required Oral Report and contract approval for 2020-2021 school year regarding Executive Director (2:35-2:40)**

**Personnel Involved:** Marlo Hartsuyker

**Fiscal:** There is no increase to Executive Director Contract. Base salary \$138,311.00, with benefits of \$33,818.66, total \$172,129.66

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The board president recommends approval of the Executive Director Contract

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

5. **Topic/Agenda Item: Review and Approval of Education Protection Account Spending Plan for 2020-2021 (2:40-2:45)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Education Protection Account Spending Plan for 2020-2021

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

6. **Topic/Agenda Item: Review and Approval of the 2020-2021 Excellent Education (ExED) Contract (2:45-2:50)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2020-2021 Excellent Education (ExED) contract  
Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

7. **Topic/Agenda Item: Review and Approval of Board Resolution #21 19/20 for 2020-2021 State Preschool Program Contract (2:50-3:00)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2020-2021 State Preschool Program contract  
Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**8. Topic/Agenda Item: Review and Approval of the Vendor Authorization List for the 2020-2021 school year (3:00-3:05)**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Vendor Authorization List for the 2020-2021 school year

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**9. Topic/Agenda Item: Review and Approval of the corrected J13A (3:05-3:10)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the corrected J13A

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**10. Topic/Agenda Item: Review and Approval of the corrected Preschool Resolution #20 19/20 (3:10-3:15)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the corrected Preschool Resolution #21 19/20

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**11. Topic/Agenda Item: Review and Approval of the Employee slate for the 2020-2021 school year (3:15-3:20)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Employee slate for the 2020-2021 school year

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

12. **Topic/Agenda Item: Review and Approval to of new technology to support instruction and distance learning. Smartboards, digital presenters and replacement devices. (3:20-3:25)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:** \$75000.00

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the purchase of new technology to support instruction and distance learning.

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

13. **Topic/Agenda Item: Review and Approval to start search for possible child care options to assist families during distance learning (3:25-3:35)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the search for possible child care options

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

- 14. Topic/Agenda Item: First Reading of Policy #513 Suspension and Expulsion Policy (3:35-3:45)**  
**Personnel Involved:** Charmon Evans
- 15. Topic/Agenda Item: First Reading of Policy #518 Title IX Harassment, Intimidation, Discrimination and Bullying Policy (3:45-3:50)**  
**Personnel Involved:** Charmon Evans
- 16. Topic/Agenda Item: First Reading of Policy #519 Education for Homeless Children and Youth Policy (3:50-3:55)**  
**Personnel Involved:** Charmon Evans
- 17. Topic/Agenda Item: First Reading of Policy #520 Suicide Prevention Policy (3:55-4:00)**  
**Personnel Involved:** Charmon Evans
- 18. Topic/Agenda Item: Distance Learning Survey (4:00-4:10)**  
**Personnel Involved:** Charmon Evans
- 19. Topic/Agenda Item: Update on Charter Renewal (4:10-4:15)**  
**Personnel Involved:** Charmon Evans

### **III. Board of Directors Announcements/Remarks**

### **V. Future Agenda Items: Next Meeting, July 31, 2020**

### **VI. Adjournment**